



**2023 Boston Behavioral Risk Factor Survey Request for Proposal
Questions and Responses**

Proposal Due Date: Monday, November 14, 2022

All Prospective Applicants: In reference to the proposal solicitation, the following inquiries were submitted and receive a response from Boston Public Health Commission (answers shown below in italics):

1. What is the anticipated funding level for this opportunity?

The final budget has not been set. We are looking for the best value, and the price matrix table is required in the RFP response to help us identify our best options.

2. Please confirm that electronic signatures will be accepted.

Yes, electronic signature will be accepted.

3. Please advise as to where a draft contract or terms and conditions for the resultant contract can be found?

A sample BPHC standard contract is provided for your reference as an addendum.

4. Please confirm that exceptions to terms and conditions can be taken and where they should be placed in the offeror's proposal.

Exceptions to the terms and conditions can be requested and our Legal Department would review any such requests. Please detail any exception requests in an appendix to your proposal and title clearly, such as "Requested Exceptions to Standard Terms and Conditions."

5. Please confirm that the anticipated contract type will be firm fixed price.

Yes, we are seeking a firm fixed price contract.

6. Please confirm that files submitted in PDF are acceptable.

Yes, PDF files are acceptable.

7. Is there a maximum file size that applicant should be cognizant of when submitting their proposal?

There is no maximum file size.